

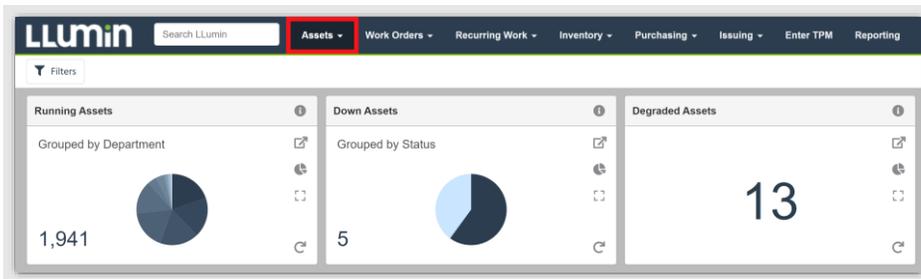
How to Create an Asset

Assets in LLumin are used to track your machines, facilities, buildings, vehicles, and more. Creating Assets allows for valuable tracking of their status, maintenance history, historical performance, profitability, and other metrics.

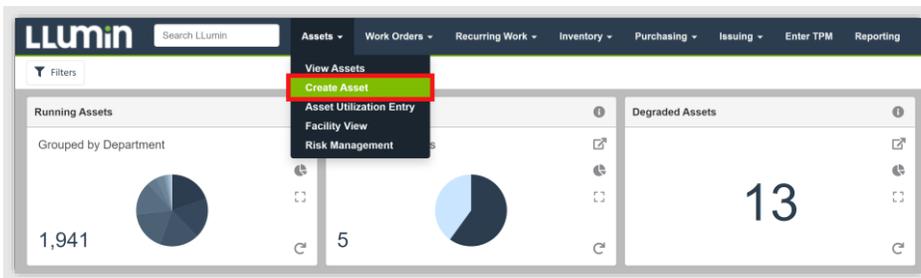
Instructions

To create a new Asset, perform the following steps:

1. Navigate to the **Assets** drop-down menu on the menu bar.

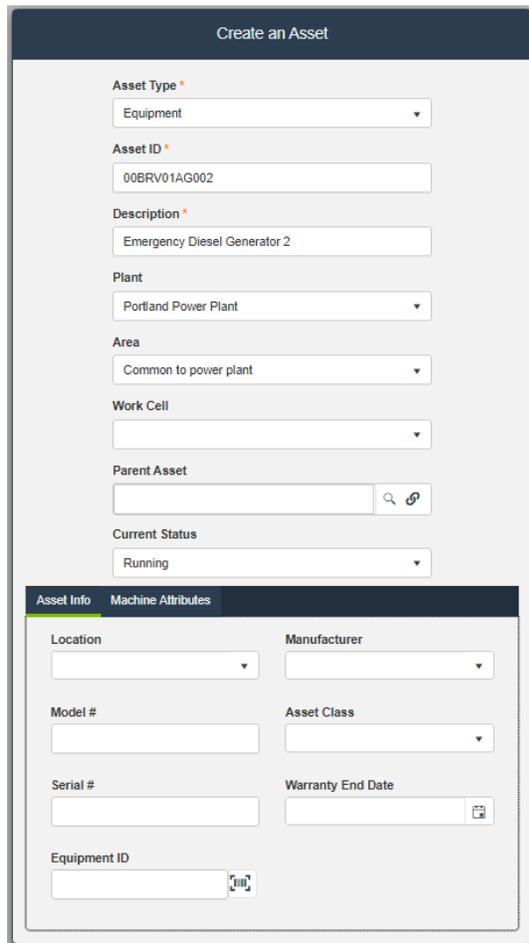


2. Select **Create Asset**.



3. On the Create an Asset screen select an **Asset Type**, enter an **Asset ID**, and provide a **Description**. The screen will present different optional fields based on the selected Asset Type.
4. Select the Plant, Area, Work Cell, and Parent Asset. These fields make up the asset's organizational structure.
5. Fill out all other information you need for your asset.

NOTE: Only fields with an asterisk (*) are required by the system.



Asset Type *

Equipment

Asset ID *

00BRV01AG002

Description *

Emergency Diesel Generator 2

Plant

Portland Power Plant

Area

Common to power plant

Work Cell

Parent Asset

Current Status

Running

Asset Info Machine Attributes

Location Manufacturer

Model # Asset Class

Serial # Warranty End Date

Equipment ID

Commented [JS1]: @Daniel Monahan I think we should use a more standard screenshot. The one used here is limited based on the asset type. I will show you, that will be easier than explaining.

6. Click **Create** at the bottom of the page to create the Asset.